

IP Office Essential Edition

For Essential Business Communications

Overview

The IP Office *Essential Edition* is the foundation upon which to build your IP Office solution. Providing the necessary call handling and routing functionality for IP Office, *Essential Edition* helps ensure small businesses have the communications tools they need to operate effectively and efficiently.

Get the basics: caller ID, dial-by-name, automated attendants, conferencing, voicemail, and more. *Essential Edition* provides the “must haves” small businesses need to enhance their communications with customers and colleagues and streamline their operations.



Capabilities

- **Automated-Attendants** – Program up to 40 automated attendants (maximum 6 simultaneous calls) to handle almost any customer situation. Customize caller greetings so key clients receive a personal message and are routed directly to the most appropriate person or team.
- **Dial By NName/Extension** – Callers can easily reach the person they want to connect with by simply typing the name or extension on the phone keypad.
- **Voicemail** – A range of choices that enable staff to stay connected regardless of where they are. Retrieve voicemail messages from the keypad on any telephone, through the context-sensitive display on an Avaya phone, or via email (voicemail messages show up just like an email).

Benefits

- **Efficient call handling** – Through touch tone prompts, quickly route customers to the right department to save your time and their's
- **Convenience** – Enable callers to easily enter the name of the representative they seek for fast, personalized attention
- **24-hour access** – Customized voicemail greetings for each member of your staff enables customers to feel connected even when you're not there

Specifications

Format	<ul style="list-style-type: none">• Secure Digital (SD) Card
System Requirements	<ul style="list-style-type: none">• IP Office 500 system
Feature Detail	<ul style="list-style-type: none">• Maximum of 6 concurrent calls• 15 hours storage (2 ports)• 20 hours storage (4 ports)• 25 hours storage (6 ports)• 40 simple automated attendants• Multiple language support• Message control: Save, Delete, Forward, Repeat, Rewind, Fast Forward, and Skip Message• All messages time & date stamped• Break out to reception• Voicemail to email presentation• Visual Voicemail• 128 party audio conference bridge, 64 in any one conference (64 total with Essential Edition 'quick' mode)
Related Products	<ul style="list-style-type: none">• IP Office Preferred Edition• IP Office Advanced Edition

About Avaya

Avaya is a global provider of business collaboration and communications solutions, providing unified communications, contact centers, data solutions and related services to companies of all sizes around the world. For more information please visit www.avaya.com.



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References to Avaya include the Nortel Enterprise business, which was acquired as of December 18, 2009.

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